



Housing Authority of the City of Alameda

701 Atlantic Avenue - Alameda, California 94501-2161 - TEL: (510) 747-4300 - FAX: (510) 522-7848 - TDD: (510) 522-8467

MINUTES

REGULAR MEETING OF THE HOUSING COMMISSION OF THE CITY OF ALAMEDA HELD WEDNESDAY, JANUARY 20, 2010

The Commission was called to order at 7:00 p.m. by Vice-Chair Pratt.

PLEDGE OF ALLEGIANCE

1. ROLL CALL

Present: Commissioner Jones, Smith, and Vice-Chair Pratt

Absent: Commissioner Couwenberg and Chair Kurrasch

2. CONSENT CALENDAR

Michael Pucci, Executive Director, stated there is no quorum but since the agenda items are presentations the meeting should continue. Due to the lack of a quorum the Consent Calendar items were moved to the February 17, 2010 Housing Commission agenda.

2-A. Minutes of the Housing Commission Special Meeting held December 8, 2009. Staff recommends acceptance.

2-B. Draft Minutes of Board of Commissioner Special Meeting held January 6, 2010. This report is for information only.

2-C. Budget Variance Report. For information only.

2-D. Annual Review of Investment Policy. It is recommended that the Housing Commission accept the report on the Investment Policy.

3. AGENDA

3-A. Discussion of Draft Housing Authority Two Year Work Plan for Fiscal Year Beginning July 1, 2009 and ending June 30, 2011. Mr. Pucci explained there are 27 priority items to accomplish over a two year period and discussed each one.

Vice-Chair Pratt commented that the Housing Authority has been integrating the Smoke-Free Policy at other complexes after Independence became smoke-free. The Commission is very pleased to be on the leading edge of this endeavor.

Commissioner Torrey suggested removing Tanya Bursey's name from the items. Mr. Pucci said Ms. Bursey was left on the list because she did work on some of the projects beginning July 1, 2009. Ms. Bursey's name will be removed in the future on projects that were either not started during her tenure or she will not be involved with any longer because of her retirement.

Vice-Chair Pratt asked if the Housing Authority will be developing software to replace PHAS as a measurement system. Mr. Pucci said the Housing Authority will develop it and it is not very complex.

Vice-Chair Pratt asked if each manager will be developing a succession plan for their own position. Mr. Pucci explained that together all managers will be developing a plan for all of the management positions.

The list will be expanded once Ms. Potter and her division come to the Housing Authority.

No action is required. This was for information and discussion purposes only.

- 3-B. Presentation on Moving Duties and Responsibilities of the Housing Division of the Economic Development to the Housing Authority. Mr. Pucci introduced Deborah Potter from the Economic Development Department, who will soon join the Housing Authority. Several programs will be coming with Ms. Potter from the Economic Development Department. Ms. Potter gave a brief overview of her background. She is familiar with affordable housing developments and explained other projects she will be working on at the Housing Authority. Mr. Pucci will discuss some of the key developments. Ms. Potter is looking forward to joining the Housing Authority and contributing to affordable housing.

Vice-Chair Pratt welcomed Ms. Potter. She mentioned that the Ad-Hoc Committee needs to be renewed for housing development to look at affordable housing. Vice-Chair Pratt asked that the Ad-Hoc Committee be reactivated soon. Ms. Potter said she would be happy to work with Vice-Chair Pratt and Mr. Pucci to reactivate the committee.

This presentation was for information only.

4. ORAL COMMUNICATIONS

Mr. Torrey discussed the West End and lighting.

5. COMMISSIONER COMMUNICATIONS

Vice-Chair Pratt invited students attending the meeting to ask questions. She asked what a quorum would be and answered four people. Business could not be conducted because four commissioners were not in attendance. She thanked the students for attending.

Mr. Torrey welcomed Commissioner Smith.

6. ADJOURNMENT

There being no further discussion, Vice-Chair Pratt adjourned the meeting at 7:31 p.m.

Joy Pratt, Vice-Chair

Attest:

Michael T. Pucci
Executive Director / Secretary